

**ECTON PARISH COUNCIL
DATA PROTECTION ROADMAP**

Purpose of Processing	Categories of Personal Data	Categories of Recipients (sharing)	Categories of Data Processors (Data Processors of behalf of Data Controller)	Names of Third Countries or International Organisations that personal data are transferred to	Retention Schedule	Article 6 lawful basis for processing personal data	Article 9 condition for processing special category data
Agendas & Minutes	Identity, Contact Information, Address, Salary, Job Title,	N/A	Cloud Storage Provider, Website Provider, Hard Copies	European Union	Indefinite	Legal Obligation LGA 1972	N/A
Accounts	Identity, Contact Information, Bank Details, PAYE	HMRC Internal and External Auditors	Cloud Storage Provider, Website Provider, Hard Copies	European Union	6 Years after Current Year	Legal Obligation LGA 1972 Local audit & Accountability Act 2014 and the Accounts & Audit Regulations 2015	N/A
Correspondence & Case Files	Identity, Contact Information, Address, Special Category Data	Councillors, District & County Councils, Law Enforcement and similar competent authorities	Cloud Storage Provider, Website Provider, Hard Copies	European Union	12 Months after end case	Public task	Substantial public interest conditions
Councillors' Register of Interest	Identity, Contact Information, Address	District Council	Cloud Storage Provider, Hard Copies	European Union	Duration of service	Legal Obligation LGA 1972	N/A

**ECTON PARISH COUNCIL
DATA PROTECTION ROADMAP**

Grant Funding	Identity, Contact Information, Job Title, Bank Details	N/A	Cloud Storage Provider, Website Provider	European Union	6 Years after Current Year	Public task	N/A
HR Files	Identity, Contact Information, Age, Address, Bank Information, Special Category Data	N/A	Cloud Storage Provider, Hard Copies	European Union	Indefinite	Contract	Employment, Social security, and social protection
Payroll & Pensions	Identity, Age, Contact Information, Marital Status, Address, Job Titles, NI Number, Bank Details	HMRC,	HMRC Basic Tools Software Provider, Cloud Storage Provider Hard Copies	European Union	6 Years after Current Year	Legal Obligation LGA 1972 Local audit & Accountability Act 2014 and the Accounts & Audit Regulations 2015	N/A
Photographs	Identity, Minors	Website, Social Media (with consent)	Cloud Storage Provider, Website Provider	European Union	12 Months after end case	Consent	N/A